

**ACADEMIC CHALLENGE PROGRAM
FINANCIAL RESPONSIBILITY UPON WITHDRAWAL POLICY
LEVELS 4 & 5**

As stated in the Academic Challenge Handbook, the Academic Challenge Program will only assume financial responsibility for Level 4 & 5 classes if the student completes the course with a passing grade. Exceptions will be reviewed in cases of special circumstances such as transfers, serious illness, or severe hardship. Withdrawals or changes to audit status after the third week of classes will require that parents/guardians be responsible for reimbursing the Academic Challenge Program the full tuition, plus fees. The parents/guardians will be billed upon withdrawal with payment due by the end of the month.

Parents and students need to be cognizant of the grading policies at the University of Delaware. If a student withdraws between the start of the semester and mid-semester, a "W" for that course will be on the official transcript. After mid-semester, the student withdraws with either a "WP" (*withdrawal: passing*) or a "WF" (*withdrawal: failing*). Should a student stop attending class and neglect to withdraw, a grade of "Z" (failure, unofficial withdrawal) will be recorded. All grades remain a part of the student's permanent transcript both at the University of Delaware and the home school.

My son/daughter, _____, is enrolling in Delaware Tech and/or University of Delaware courses. I understand the financial responsibility upon withdrawal policy explained above, and I agree to abide by the conditions set forth.

Parent/Guardian Signature

Date

Parent/Guardian e-mail